

## Heritage Advisory Council Guidelines for Mini-Grant Submission



The Heritage Advisory Council (HAC) is offering its members an opportunity to apply for a mini-grant for a calendar year (September through August).

Each member may apply once during a calendar year – the group would be put on the bottom of the list for an application the next year, depending on available funds and number of applicants.

Application Deadline: September 1, 2010.

Send application to: [HAC@heritageadvisorycouncil.org](mailto:HAC@heritageadvisorycouncil.org)

or Ruth Brindle Dobyms  
Quaker Heritage Center  
Wilmington College  
Pyle Center 1182  
Wilmington, OH 45177

Each member may apply for an amount not to exceed \$500.00.

Funds must be matched – in-kind donations of services and/or supplies can be included in the match. (Volunteer hours can be billed at \$20.85/ hour)

Funds cannot be used for operating expenses.

Recipients will be notified at the October HAC meeting (or before).

Recipients submit copies of receipts and a brief description of results (if applicable) at end of project. Funds will be distributed within one month.

**Heritage Advisory Council  
Mini-Grant Application – 2010-2011**



Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/e-mail: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Title of Project: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Estimated total project cost: \_\_\_\_\_

Project Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Summary of project & community served (use separate sheet if needed):

**Budget:**

**INCOME**

**EXPENSES**

\_\_\_\_\_  
Signature of Organization representative

Approved/Denied    Amount: \_\_\_\_\_ Date: \_\_\_\_\_